

## **Deliverable report**

### **D 4 . 6**

# **FIRST REPORT ON THE ACTIVE PARTICIPATION TO CONFERENCES/EVENTS PRESENTATION AND/OR BOOTH**

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## TABLE OF CONTENTS

<b>TABLE OF CONTENTS.....</b>	<b>3</b>
<b>1. INTRODUCTION AND OBJECTIVE OF THE TASK .....</b>	<b>4</b>
<b>2. SUPPORTING DOCUMENTS .....</b>	<b>4</b>
<b>3. LIST OF EVENTS AND DESCRIPTION.....</b>	<b>4</b>
3.1 ICT 2015 Innovate, Connect, Transform, 20-22 October 2015, Lisbon, Portugal .....	5
3.2 EGI Community Forum 2015, 10-13 November 2015, Bari, Italy.....	7
3.3 EuroScience Open forum (ESOF), 22-27 July 2016, Manchester, Great Britain .....	10
3.4 ICT Proposer's Day, 26-27 September 2016, Bratislava, Slovakia .....	12
Executive Summary.....	12
3.5 ICRI 2016, 3-5 October 2016, Cape Town, South Africa.....	14
<b>4. ANNEXES .....</b>	<b>16</b>
4.1 List of events .....	16
4.2 Guideline for reimbursement .....	18
4.3 Event report.....	20

## **1. INTRODUCTION AND OBJECTIVE OF THE TASK**

The aim of the Task 4.3 is to promote RICH services and activities as well as the RI work programme through participation to major events, conferences to ensure an efficient use of the resources and a maximal visibility.

## **2. SUPPORTING DOCUMENTS**

The **list of potential events** of interest was established and regularly updated by the task leader and everyone was invited to contribute. A **guideline** with the description of reimbursement was created and the template of the **event report**. All documents are available in the intranet for the whole network (beneficiaries and extended partners).

## **3. LIST OF EVENTS AND DESCRIPTION**

RICH representatives actively participated to minimum 2 events per year:

1. ICT 2015 Innovate, Connect, Transform, 20-22 October 2015, Lisbon, Portugal
2. EGI Community Forum 2015, 10-13 November 2015, Bari, Italy
3. EuroScience Open forum (ESOF), 22-27 July 2016, Manchester, Great Britain
4. ICT Proposer's Day, 26-27 September 2016, Bratislava, Slovakia
5. ICRI 2016, 3-5 October 2016, Cape Town, South Africa

### 3.1 ICT 2015 Innovate, Connect, Transform, 20-22 October 2015, Lisbon, Portugal

#### Executive Summary

<b>Attendee Name</b>	<b>Dominika Zsapková Haringová, Manfred Halver, Hrach Atsatryan. Daniela Mercurio, Daniela Guerra, Tatyana Lyadnova, Romeo Fagurel</b>
<b>Event Summary</b>	ICT 2015 took place from 20 to 22 October in Lisbon, Portugal. It offered to more than 6000 visitors the possibility to "Innovate, Connect, Transform" our digital world. Event was organised by European Commission, together with the Fundação para a Ciência e a Tecnologia.
<b>Event URL</b>	<a href="http://ec.europa.eu/digital-agenda/en/ict2015-innovate-connect-transform-lisbon-20-22-october-2015">http://ec.europa.eu/digital-agenda/en/ict2015-innovate-connect-transform-lisbon-20-22-october-2015</a>

#### Conference Goals

ICT2015 - Innovate, Connect, Transform - aimed to bring together ICT enthusiasts from all horizons: research, politics, industry, start-ups, investors, and academia. The aim of the RICH project was:

- promotion of the network and project activities as well as the RI work programme
- maximal visibility to the RIs stakeholders
- raising the awareness and promoting the RI NCPs

#### Follow up

RICH ensured visibility of the project at the exhibition place of the ICT2015, using promotional material (banners, posters and leaflets). Project actively promoted its services and activities, raised awareness of the existence of the network and how our services can be useful to the users. Project was represented by RICH partners (4) and also extended network (3). The extended network was encouraged to contribute to this activity, learn more about the project and actively participate.



### 3.2 EGI Community Forum 2015, 10-13 November 2015, Bari, Italy

#### Executive Summary

<b>Attendee Name</b>	<b>Laurent Ghys, Elena Maffia, Viera Petrášová, Elvana Hasanovic</b>
<b>Event Summary</b>	The EGI Community Forum aims at gathering tool developers, infrastructure providers, data providers and research communities to work together towards open science.
<b>Event URL</b>	<a href="http://cf2015.egi.eu/"><u>http://cf2015.egi.eu/</u></a>
<b>Conference Goals</b>	
<p><i>RICH project was made visible via:</i></p> <ul style="list-style-type: none"> <li>- a RICH booth</li> <li>-RICH workshop on RI in Horizon 2020</li> </ul> <p><i>The booth (folders and posters) and the presentations during the RICH workshop allowed:</i></p> <ul style="list-style-type: none"> <li>• <i>promotion of the RICH network</i></li> <li>• <i>promotion of transnational and virtual access</i></li> <li>• <i>promotion and awareness of RI WP 16-17</i></li> <li>• <i>promotion of NCP services</i></li> </ul>	
<b>Follow up</b>	
<p>The project and the services offered by the project were actively promoted. The booth was operated by the 2 representatives from the extended network (NCPs from Macedonia and Slovakia) who got the opportunity to learn more about the RICH project and also about e-infrastructure.</p>	



**The RICH Workshop: 9:00 – 10:30 AM on 11 November 2015**

<https://indico.egi.eu/indico/event/2544/session/56/?slotId=0#20151111>

**Research Infrastructures in Horizon 2020**

**Location:** Villa Romanazzi Carducci

**Room:** Scuderia

**Date:** 11 Nov 09:00 - 10:30

**Description**

The aim of the H2020 session at the EGI Community Forum is to introduce services of the RICH Consortium, work of National Contact Points and to introduce new calls in Horizon 2020 Work Programme European research infrastructures (including e-Infrastructure) for years 2016- 2017. Beneficiaries (users of virtual access and coordinators of first e-infrastructures Calls in H2020) will provide participants with useful tips (preparing proposals, creation of consortium, realization phase of the project, etc.).

**Conveners**

- Maffia Elena, Laurent Ghys



**Ms. Elena MAFFIA**

Introduction of RICH

09:00 - 09:15

Scuderia, Villa Romanazzi Carducci

**Laurent GHYS**

RI Work Programme 2016-17

09:15 - 09:45

Scuderia, Villa Romanazzi Carducci

**Luciano GAIDO et al.**

Experience of beneficiaries in RI Calls

09:45 - 10:15

Scuderia, Villa Romanazzi Carducci

Discussion

10:15 - 10:30

Scuderia, Villa Romanazzi Carducci

### 3.3 EuroScience Open forum (ESOF), 22-27 July 2016, Manchester, Great Britain

#### Executive Summary

<b>Attendee Name</b>	<b>José Antão, Katie Ward, René Siffrin, Marine Melkonyan, Hrachya Astsatryan</b>
<b>Event Summary</b>	ESOF 2016 in Manchester was the 6 <sup>th</sup> biennial conference, organized by the EuroScience Open Forum, to showcase European R&I and to discuss their future challenges and policies. It was held at the Manchester Central Conference Centre, on July 23-27, 2016, and the programme was split between the conference, a few social events and the exhibition, at which RICH was represented in one of the booths.
<b>Event URL</b>	<a href="http://www.esof.eu/">http://www.esof.eu/</a>

#### Conference Goals

RICH was made visible to the ESOF audience through the display of promotional materials at the booth and the active engagement with the attendees of the conference. Both the delegates and the partner NCP network colleagues were briefed on the Research Infrastructures programme and on the RICH services, with a particular focus on the TA/VA opportunities. There was also some visibility on social media, through the NCP Academy's Twitter feed, which promoted the booth on the occasion of Robert Jan Smits's visit.

#### Follow up

The RICH physical presence at the event was high. The attendance of ESOF16 was not very high and the but there were, nevertheless, some interesting contacts made. The presence of other NCP network projects was one of the very positive factors of the attendance, since there aren't many opportunities to interact in this way, and it provided a forum for discussion of common future endeavours. RICH booth was represented by 3 persons from the extended network.



 **NCP\_Academy** @NCP\_Academy · Jul 26  
Robert Jan Smits talking NCP language at G14 @ESOF



4 3



### 3.4 ICT Proposer's Day, 26-27 September 2016, Bratislava, Slovakia

#### Executive Summary

<b>Attendee Name</b>	<b>Marina Gorokhovatska, Barbara Tóthné Vizkelety</b>
<b>Event Summary</b>	<p>ICT Proposers' Day 2016 has brought together great number of participants from different countries including EU member states, associated countries and representatives of appropriate EC DGs. A lot of students were present at the thematic sessions and expressed their interest to all parts of event</p> <p>Face-to-face meetings were organised in the best way and allowed participants to exchange their vision and ideas, organise further cooperation etc.</p> <p>The thematic sessions were useful by their content and followed discussions.</p>
<b>Event URL</b>	<a href="https://ec.europa.eu/digital-single-market/ict-proposers-day-2016">https://ec.europa.eu/digital-single-market/ict-proposers-day-2016</a>
<b>Conference Goals</b>	
<p>In order to promote the RICH NCP project, we raised knowledge on Research Infrastructures, explained the possibility of exploiting the form of Transnational /Virtual access.</p> <p>Among the participants of the event there were a number interested people, whom we provide with information about the purposes of our project, our activities and gave them promotion materials, meanwhile drawing their attention to the website of the RICH project where they could receive more detailed information.</p> <p>While we did not have any measurable indicators, we received very positive feedback from visitors and informed a lot of people about our activities.</p>	
<b>Follow up</b>	

The overall interest to the RICH booth and the project in a whole appeared to be very good. A lot of people were not aware of existence of the project and its role. Anyway many people showed their interest to the role of RIs NCP as a kind of service.

The promoting materials were attractive and attracted participants. The contacts with SEREN 3 project of the network of NCPs for Secure Societies has been established and discussed the ways of possible information exchange.





### 3.5 ICRI 2016, 3-5 October 2016, Cape Town, South Africa

#### Executive Summary

<b>Attendee Name</b>	<b>Monique Bossi, Manfred Halver, Laurent Ghys, Katie Lambert, Stine Vad Bovtrup</b>
<b>Event Summary</b>	<p>The International Conferences on Research Infrastructures (ICRI) is a well-established international forum encouraging global cooperation and providing a unique opportunity to share views on matters of international relevance in the Research Infrastructures' domain. ICRI 2016 aimed to analyse the "state of play" in global research infrastructures, as well as new and emerging trends. The goal behind this is to develop global approaches for prioritising, accessing, financing and governing research infrastructures.</p> <p>The programme was built to discuss framework conditions for sustainable International Research Infrastructures, outlining possible answers and developing arguments around this debate.</p> <p>It was held in Cape Town (South Africa) from 3 to 5 October 2016, co-organised by the South African Department of Science and Technology (DST) and the European Commission.</p> <p>RICH was represented in one of the booths.</p>
<b>Event URL</b>	<a href="https://icri2016.co.za/">https://icri2016.co.za/</a>

#### Conference Goals

RICH was made visible to the ICRI 2016 audience through the display of promotional materials at the booth and the active engagement with the attendees of the conference. Both the delegates and the partner NCP network colleagues were briefed on the Research Infrastructures programme and on the RICH services, with a particular focus on the TA/VA opportunities. There was also some visibility on social media, through the NCP Academy's Twitter feed, which promoted the booth on the occasion of Robert Jan Smits's visit.

#### Follow up

The ICRI conferences represent one of the main event for the RIs environment, in fact all different stakeholders participate: policy makers, RIs, projects, researchers and therefore the presence of the RIs NCPs is very important both to promote the services and the network itself and to support the participants looking for information of H2020. In particular at ICRI 2016 we had the possibility to interact and reinforce the cooperation with some important RIs: e.g. EGI, RDA, ELIXIR,



## 4. ANNEXES

### 4.1 List of events

	Conference name	Venue	Date	Link	Members applying
1	INDIGO KoM	Bologna, Italy	22 April 2015	<a href="http://www.egi.eu/news-and-media/newsfeed/news_2015_002.html">http://www.egi.eu/news-and-media/newsfeed/news_2015_002.html</a>	Daniela
2	WIRE 2015	Riga, Latvia	4-5 June 2015	<a href="http://wire2015.eu/">http://wire2015.eu/</a>	Gloria, Uldis
3	AnaEE Stakeholder Meeting	Prague, Czech republic	10 June	<a href="http://www.anaee.com/index.php/events/83-anaee-annual-meeting-and-stakeholder-meeting-prague-9-11-jun-2015">http://www.anaee.com/index.php/events/83-anaee-annual-meeting-and-stakeholder-meeting-prague-9-11-jun-2015</a>	Dominika
4	IPERION-CH KoM	Florence, Italy	1 July 2015	<a href="http://www.iperionch.eu/home">http://www.iperionch.eu/home</a>	Monique
5	ICT Event	Lisbon, Portugal	20-22 October 2015	<a href="http://ec.europa.eu/digital-agenda/en/ict2015-innovate-connect-transform-lisbon-20-22-october-2015">http://ec.europa.eu/digital-agenda/en/ict2015-innovate-connect-transform-lisbon-20-22-october-2015</a>	Romeo, Hrach, Daniela, Daniela, Dominika, Manfred, Tatyana
6	EGI Community Forum 2015	Bari, Italy	10-13 November 2015	<a href="http://cf2015.egi.eu/">http://cf2015.egi.eu/</a>	Elena, Laurent, Viera, Elvana
7	Introduction of ESFRI Roadmap	Amsterdam, Netherland	10 March 2016	<a href="http://www.esfri.eu/workshops/roadmap-2016-launch-event">http://www.esfri.eu/workshops/roadmap-2016-launch-event</a>	Dominika, Monique, Gloria
8	EuroScience Open forum (ESOF) 2016	Manchester, Great Britain	22-27 July 2016	<a href="http://www.esof.eu/">http://www.esof.eu/</a>	José, René, Katie, Hrach, Marine



9	ICT Proposer's Day	Bratislava, Slovakia	26-27 September 2016	<a href="http://www.ideal-ist.eu/event/ict-proposers-day-2016">http://www.ideal-ist.eu/event/ict-proposers-day-2016</a>	Barbara, Marina + Daniela, Manfred, Tatyana, Dominika
10	ICRI 2016	Cape Town, South Africa	3-5 October 2016	<a href="https://icri2016.co.za/">https://icri2016.co.za/</a>	Manfred, Monique, Laurent



## 4.2 Guideline for reimbursement

### Procedure: Task 4.3. Participation at major events and PR activities

The list of potential events of interest is established by Task leader (TC AVCR), all partners are invited to contribute to the list. The list is regularly updated, on quarterly basis and is accessible to all RICH members via RICH intranet.

Active participation of RICH representatives to minimum 2 events per year is expected, events and participants are approved by General Assembly (voting procedure via RICH intranet or during project meetings). Non-beneficiaries partners are invited to contribute to this activity.

Following selection criteria when choosing event and participants are taken into account:

- Equal opportunities between all partners
- Experience of the participants (less experienced accompanied by more experienced one)
- Geographical representation
- Registration fees and travel costs

Promotion of the network, its activities and services will be ensured by active participation of RICH representatives supported by promotional material. Timely suitable distribution of promotional material is responsibility of the Task leader 4.2 IPPT PAN.

Responsibilities of RICH representatives who attend the event:

- Registration for the event and organising of travel itinerary (travel must be organised on the basis of the most appropriate means of transport and the most economical travel rates)
- Preparing the presentation for the active participation at the event and effective promotion of the network (this can be discussed with project partners)
- Delivering formal report on the template provided by Task leader TC AVCR including supporting documentation (photos, business cards, program and presentations). Report will be accessible on the RICH intranet to all project partners.
- Sending all reimbursement documents to Task leader TC AVCR (including bank account information)

Reimbursement procedure:

- Expenses will be reimbursed on presentation of **ORIGINAL** supporting documents: tickets and invoices, electronic reservations, boarding cards

- Following expenses will be reimbursed:
  - Travel expenses to/from venue of event (rail, air, local transport; taxi fares shall not be reimbursed)
  - Accommodation (the number of nights may not exceed the number of meeting days + 1)
  - Registration fees, visa fares
- Documents must show the class of travel used (economy), the time of travel, name of participant and organisation, the amount paid and currency
- Documents must be sent without delay to TC AVCR on the following address:  
Dominika Zsapková Haringová

Technologické centrum AV ČR

Ve Struhách 27

Praha 6, 160 00

Czech Republic

- Sign the Agreement for the purpose of reimbursement of travel costs with Task leader TC AVCR

## 4.3 Event report

### Executive Summary

<b>Attendee Name</b>	
<b>Event Summary</b>	
<b>Event URL</b>	
<b>Conference Goals</b> <i>Identify the specific goals you achieved by attending the event and how the RICH project was made visible</i>	
<b>Follow up</b> <i>Summarize results of the active participation at event and benefits for RICH project</i>	

### CONFERENCE COST SUMMARY

<i>Expenses</i>		<i>Currency</i>
Conference Fee		
Air ticket		
Local transport		

Hotel		
Hiring equipment		
<b>Total</b>		

**PLEASE, PROVIDE ANY SUPPORTING DOCUMENTS THAT YOU FIND RELEVANT (PROGRAMME, PRESENTATIONS, PHOTOS, BUSINESS CARDS, ETC.)**